

MINUTES OF THE PARISH COUNCIL MEETING
HELD ON 5th JULY, 2020 AT 5.00PM via VIDEO CONFERENCE

In Attendance –	Cllr M Pilkington	Cllr M Roscoe
	Cllr S Martin	Cllr S Hyden
	Cllr L Sackett	Cllr O de Braekeleer
	Cllr R Bird	
	Cllr S Ratledge	Members of the Public:
	Cllr J Windsor - Chairman	Mr D Shears, Mr I Hunt, Mrs C Nicholls

APOLOGIES FOR ABSENCE – No apologies were received

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS & DISPENSATION REQUESTS –
Cllr Ratledge declared he was Chair of the Governors of Huxley Primary School.

PUBLIC SESSION – no matters were raised under the Public Session.

MINUTES

RESOLVED 20/013 that the Chair signs, as a true and correct record, the minutes of the meeting held on 7th June, 2020 proposed by Cllr Martin and seconded by Cllr Bird.

MATTERS ARISING FROM THE MINUTES

It was confirmed that the Church website has been updated with the correct website details for the Parish Council.

BUSINESS AND CORRESPONDENCE

Guy Lane Speed Limit – no further update. Cllr Windsor updated the meeting that CWaC are going to install a speed reduction to 50mph on Guy Lane. Keep on agenda for progress report.

Huxley Primary School – it was asked if this should be registered at a building for asset for Community Value. Cllr Sackett confirmed that Huxley Primary School is listed as a Community facility of the Neighbourhood Plan Policy 2 and reads:-

"The existing community facilities shall be protected and retained. Any development proposal that affects a community facility must not result in the loss of or have an adverse effect on the community facility concerned".

Cllr Ratledge confirmed that due to the COVID-19 the consultation process had not been started and would not commence until September. Cllr Ratledge confirmed that the Dioceses have not been able to get access to their records to confirm who owns the building due to the lock-down restrictions.

Action: Keep this item on the agenda to receive a future update.

Huxley Village Gates – Cllr Sackett reported that a meeting had been arranged with CWaC to discuss the option for three sites for gaining quotes for Village Gates. The meeting was scheduled for 15th July to discuss possible sites for Village Gates and gain a better understanding on cost.

Action: Cllr Sackett to update the Parish Council following this meeting.

Planning Enforcement re Field in Hargrave next to the Church – following contacting CWaC for an update to the recent complaints regarding work on a Field in Hargrave next to the Church, CWaC have since confirmed that a retrospective planning application for the site for a permanent replacement stable block, permanent ménage, and a temporary static caravan for use as a rural worker's dwelling had been received. The Clerk confirmed that she had forwarded all historic correspondence to the Planning Enforcement and heard nothing, the Clerk confirmed that she had also forwarded all correspondence to the Head of Planning for investigation.

Action: Ask why the Parish Council's complaints have not been registered, or noted.

Action: Chase why the retrospective planning application has not been put on the planning portal having being received on 17th June, and why we and the neighbours have not been notified of the retrospective planning application.

Defibrillator – following the last meeting, Cllr de Braekeleer has spoken to Mr Lees with regard to gaining access to the Defibrillator during the Covid-19 lockdown. Mr Lees had agreed to relocate the Defibrillator machine to the smoking cabin at the side of the pub. It was thought that the Inn at Huxley would not re-opening until mid-August. It was suggested that the Defib could be relocated to the village hall – however it was agreed that it should remain at the pub and reviewed again at the next meeting. Cllr Sackett asked how safe a resident would be if they were gaining access to the Defib due to the location close to the road – it was confirmed that there was a footpath. Concern was also raised if a child could gain access the Defib.

Mr Hunt raised concern that the defibrillator along with the clock and signage above the pub door is lit up at night in view of nearby residents which contravenes the Neighbourhood lighting policy.

The Parish Council asked that their appreciation be noted for the help that Mr Lees has given with regards to the relocation of the Defibrillator, as Mr Lees has undertaken this at his own expense.

Flooding in Gow – a letter had been sent to the Environment Agency asking them if there were any plans to dredge the Gow. It was reported that the Parish Council had not received a response.

Action: It was requested that the Clerk chase the Environment Agency.

Footpaths – Cllr Sackett had contacted CWAC following a complaint that had been received regarding the state of the stiles and bridges on Huxley Public Footpath No 2. CWaC had confirmed that a request to contractors had been forgotten to be send out. CWaC has since spoken to the landowners to confirm that it is the land owners responsibility to maintain the stiles and CWaC had offered that their contractors could repair and charge back.

Action: Cllr Pilkington to have a walk along the footpath and see if the repairs had been undertaken.

Action: Put on agenda for review.

PLANNING

The Planning Register dated 26/06/2020 was accepted and changes to the planning register from last meeting were noted.

Action: Chase Planning Officer re Greenlooms Farm, Martins Lane, Hargrave.18/04117/FUL.

Action: Retrospective application on Land North of Church Lane, Hargrave 20/02055/FUL. Cllr Windsor and Cllr Sackett will work on comments to be lodged when the retrospective application is available on the planning portal. They will circulate this for consideration of the Council prior to submission.

An email from Mr and Mrs E Thornton- Firkin was read to the meeting. This expressed opposition to the development of the site which was in the vicinity of the Grade 2* St Peters Church and to the development of land on which planning had been refused several years prior due to this proximity and the open nature of the field.

Cllr de Braekeleer asked that the Parish Council recall the previous history, he also highlighted that the number of responses is very important. It was encouraged that residents should respond individually with their comments on the retrospective planning application.

Planning Procedure – Cllr Windsor reported that previously a Planning Procedure had been drafted but never adopted with regards to any planning application that the Parish Councillors wish to comment upon. The Parish Council were happy with the current system. It was suggested that in future a 'Zoom' working group could be set up if a planning application was particularly controversial and a response was required between parish council meetings.

FINANCIAL ITEMS

Accounts for payment

RESOLVED 20/014 Year to date cashbook dated 29/06/2020 was approved as a true and correct record. Approved Cllr Bird, seconded Cllr Windsor.

Payments made/received since last meeting:-

Clerk Pay	Tax Point 4	£223.43
Clerk's Expenses		£30.72
AED Cabinets		£436.65
Autela Payroll	April – June	£60.24
ICO Data Protection	Subscription	£35.00

RESOLVED 20/015 to accept these invoices since the last meeting for approval, proposed by Cllr Bird and seconded by Cllr Pilkington.

Bank Reconciliation to Cashbook YTD

RESOLVED 20/015 to accept the Bank Reconciliation to the Cashbook dated 5th July 2020.

Action: Cllr Windsor to review the bank statement on-line and sign off following the meeting.

ACCESSIBILITY POLICY – the draft of this policy is on-going and should be brought to the next meeting.

ITEMS REQUESTS FOR NEXT AGENDA – please email any agenda items two weeks prior to the next meeting.

NEXT MEETING

Sunday 6th September, 2020 at 5pm at Huxley Village Hall The meeting closed at 6.20pm

Signed:.....

Dated:.....

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Clerk to the Council:

Trudy Ryall-Harvey 07805 698 388

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